**Ste. Genevieve County Health Department**

**Regular Meeting of Board of Trustees**

**Minutes of November 22, 2021**

**1. Call to order for regular session:** A regular session of the Sainte Genevieve County Health Department was called to order by Robert Bach on Monday, November 22, 2021 at 4:04 PM at the Sainte Genevieve County Health Department located at 115 Basler Dr., Sainte Genevieve, MO 63670.

**2. Roll call:** Board members answering the roll call were Robert Bach, Dr. Matthew Bosner, James Brochtrup, Carl Kinsky, and David Woods.

**3. Approval of agenda:** Mr. Woods made a motion to approve the agenda. This motion was seconded by Dr. Bosner and approved by the board members unanimously.

**4. Consent agenda:** A motion was made by Mr. Woods to approve the consent agenda, consisting of the minutes of the previous meeting, financial statements, and transactions by account. This motion was seconded by Dr. Bosner. The motion was passed unanimously.

**5. Director’s report:** Health Department Administrator Jenny Mueller made her director’s report. Highlights include:

 **Covid:** The vaccination rate for the county population over 5 years of age was 50% initiated, and 46.2% completed vaccinations. Moderna booster doses are continuing. On November 18-19, 2021, 60 children received vaccination shots with second doses scheduled for December 9-10, 2021. First doses may also be taken on December 9, 2021, with second doses on December 30, 2021.. There are 63 total Covid cases in the county to date for November.

 **Flu shots:** The Health Department has administered 1233 flu shots so far this flu season.

 **Digital sign:** The administrator discussed using Covid grant money for a digital sign on Highway 32 promoting Covid prevention measures.

**6. Old Business:** On motion of Mr. Woods, seconded by Dr. Bosner, discussion of the administrative policy manual was tabled until the next board meeting so that the Board could more fully address the preliminary 2022 budget.

**7. New business:**

 **Cybersecurity insurance:** On motion of Mr. Woods, seconded by Dr. Bosner, the Board unanimously approved procuring cybersecurity insurance for one year and with a three year extension as set forth in the quotation from Hiscox Cyberclear provided through Lakenan Insurance.

 **Preliminary 2022 budget:** On motion of Mr. Woods, seconded by Mr. Brochtrup, the Board unanimously approved modifications to the preliminary budget proposal submitted by the administrator.

**8. Next scheduled meeting:** The next scheduled meeting of the Health Department Board is December 20, 2021 at 4:00 PM

**9. Adjournment:** A motion was made to adjourn the meeting by Mr. Woods. The motion was seconded by Mr. Brochtrup and passed unanimously. The meeting was adjourned at 5:25 PM.

Respectfully submitted,

/s/ Carl D. Kinsky\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Carl D. Kinsky, Secretary