

**Ste. Genevieve County Health Department
Public Meeting of Board of Trustees
Minutes of June 28, 2022**

1. Call to order for public meeting: A public meeting of the Sainte Genevieve County Health Department was called to order by Robert Bach on Friday, June 28, 2022, at 4:07 PM at the Sainte Genevieve County Health Department located at 115 Basler Drive, Sainte Genevieve, MO 63670.

2. Roll call: Board members answering the roll call were Dr. Matthew Bosner, Carl Kinsky, and David Woods. Jennifer Mueller, health department administrator, was also present.

3. Approval of agenda: Mr. Woods moved to approve the agenda, seconded by Dr. Bosner. The motion passed unanimously by the Board members present.

4. Consent agenda: Mr. Woods moved to approve the minutes of the previous meetings of May 17, 2022, and May 25, 2022, the financial statements, and transactions by account. The motion was seconded by Dr. Bosner and passed unanimously Board members present.

5. Director's Report: Jennifer Mueller provided the director's report, which included the following:

Covid vaccine update: The Health Department will begin offering the Moderna vaccine for all ages from 6 months and up as soon as the vaccine arrives and standing orders and emergency use authorizations are updated.

Covid cases: There were 92 reported cases for May 2022. So far, there are 113 cases for June 2022.

Flu cases: No flu cases were reported to date for June 2022,

6. Old Business: There was no old business.

7. New Business:

2021 Audit Report: Michael O'Shea with Crouch, Farley & Heuring, PC, certified public accountants, presented the independent auditor's report. Mr. Woods made a motion to approve the report, which was seconded by Dr Bosner. The motion then passed unanimously.

Maturing CDs: Members of the board discussed three maturing certificates of deposit, two with Bloomsdale Bank, one with MRV Bank. On motion of Mr. Woods, seconded by Dr. Bosner, the Board unanimously approved placing the monies from such CDs in secured/insured accounts, pending determination of whether or not to place them in new CDs. This matter will be placed on next month's agenda.

Request for annual leave payout: An employee made a request for annual leave pay-out pursuant to the employee manual. On motion by Mr. Woods, seconded by Dr. Bosner, the Board members present unanimously approved same.

Revisions to policy manual: Ms. Mueller, the health department administrator indicated that revisions were required to the administrative manual relating to smoking and obesity to qualify for certain grants and provided drafts of the proposed revisions. After discussion, Mr. Woods moved to approve the proposed revisions. Dr. Bosner seconded the motions. The Board members present unanimously approved same.

Removal of items from inventory: Ms. Mueller requested that certain items be removed from the health department inventory. On motion by Mr. Kinsky, seconded by Mr. Woods, the Board members present unanimously approved removal of the items from the inventory.

8. Public forum: No member of the public being present who wished to address the Board, there was no public forum.

9. Next Scheduled Meeting: The next scheduled regular board meeting is Tuesday, July 26, 2022, at 4:00 PM at the Sainte Genevieve County Health Department located at 115 Basler Drive, Sainte Genevieve, MO 63670.

10. Adjournment: Mr. Woods made a motion to adjourn, seconded by Dr. Bosner, which passed unanimously by the Board members present. The meeting was adjourned by Mr. Bach at 5:02 p.m.

Respectfully submitted,

Carl Kinsky, Secretary