

**Ste. Genevieve County Health Department
Public Meeting of Board of Trustees
October 25, 2022**

- 1. Call to order for public meeting:** A public meeting of the Ste. Genevieve County Health Department was called to order by Robert Bach on Tuesday, October 25, 2022, at 4:01 PM at the Sainte Genevieve County Health Department located at 115 Basler Drive, Ste. Genevieve, MO 63670.
- 2. Roll call:** Board members answering the roll call were Robert Bach, Brenda Beard, Dr. Matthew Bosner, and Carl Kinsky. Jennifer Mueller, health department director, was also present.
- 3. Approval of agenda:** Dr. Bosner moved to approve the agenda, which motion was seconded by Ms. Beard. The motion passed unanimously by all members then present.
- 4. Consent agenda:** James Brochtrup, board member, arrived. Ms. Beard moved to approve the minutes of the previous meeting, the financial statements, and transactions by account. The motion was seconded by Dr. Bosner and passed unanimously.
- 5. Director's Report:** Jennifer Mueller provided the director's report, reflecting the activities of Health Department since the previous public meeting and new activities planned. These activities included the drive-thru flu vaccine in which 184 people received the vaccination, 20 more than the previous year. She also reported on efforts to receive bids on health insurance for health department employees.

6. Old Business:

Certificates of Deposit: Board members discussed whether or not to transfer money to a certificate of deposit and the various rates offered by area banks. Dr. Bosner moved that the board place \$250,000 in certificate of deposit with Bloomsdale Bank bearing an interest rate of 2.5%. The motion was seconded by James Brochtrup and passed unanimously. The Board members agreed to place certificates of deposit on the agenda for the November 2022 public meeting.

7. New Business:

Front sidewalk: Board members and the director discussed possible repairs to the front sidewalk where two portions of the sidewalk were uneven. The board asked the director to see about hiring someone to make repairs.

Revisions to chapters 1, 4, 7, 8, and 14: Board members and the director discussed proposed changes to chapters 1, 4, 7, 8, and 14 of the personnel policy manual. These proposed changes were drafted by Robert Bach, chairman. Dr. Bosner moved to approve these changes. His motion was seconded by Ms. Beard. The motion passed unanimously.

8. Public Forum: No member of the public being present, no public forum was held.

9. Next Scheduled Meeting: Chairman Bach announced the next scheduled regular board meeting is Tuesday, November 22, 2022 at 4:00 PM at the Sainte Genevieve County Health Department located at 115 Basler Drive, Sainte Genevieve, MO 63670.

10. Adjournment: Mr. Brochtrup made a motion to adjourn which was seconded by Dr. Bosner. The motion passed unanimously. The meeting was adjourned by Chairman Bach at 4:52 p.m.

Respectfully submitted,

Carl Kinsky, Secretary