

**Ste. Genevieve County Health Department
Public Meeting of Board of Trustees
November 22, 2022**

- 1. Call to order for public meeting:** A public meeting of the Ste. Genevieve County Health Department was called to order by Robert Bach on Tuesday, November 22, 2022, at 4:01 PM at the Sainte Genevieve County Health Department located at 115 Basler Drive, Ste. Genevieve, MO 63670.
- 2. Roll call:** Board members answering the roll call were Robert Bach, Dr. Matthew Bosner, James Brochtrup, and Carl Kinsky. Brenda Beard was absent. Jennifer Mueller, health department administrator, was also present.
- 3. Approval of agenda:** Mr. Kinsky moved to approve the agenda, which motion was seconded by Dr. Bosner. The motion passed by vote of all members present.
- 4. Consent agenda:** Dr. Bosner moved to approve the minutes of the previous meeting, the financial statements, and transactions by account. The motion was seconded by Mr. Brochtrup. The motion passed by vote of all members present.
- 5. Director's Report:** Jennifer Mueller provided the director's report, reflecting the activities of Health Department since the previous public meeting and new activities planned. These activities include giving Covid booster vaccines at Riverview in December. 82 Covid cases were reported for October with 71 cases to date in November. There have been 34 reported cases of flu so far this month
- 6. Old Business:**

Certificates of Deposit: The board discussed current interest rates on certificates of deposit. The Board members agreed to place discussion of certificates of deposit on the agenda for the December 2022 public meeting.

7. New Business:

Revisions to Personnel Manual: The board discussed proposed changes to chapters 9 through 13 of the personnel manual prepared by Mr. Bach. On motion of Mr. Brochtrup, seconded by Dr. Bosner, all board members present approved the proposed changes except as to the change in Section 9.2 was approved with the word "continuous" replacing the word "contiguous".

Fentanyl test strips: Bill Kramer discussed fentanyl strips to be used to determine the presence or absence of fentanyl in urine and suggested including them when distributing naloxone to persons requesting same. On motion of Mr. Kinsky, seconded by Dr. Bosner, all members approved such distribution for the purposes set forth on the strip packaging.

Preliminary review of 2023 budget: The board members present discussed the 2023 budget. This matter will be placed on the agenda for the December 2022 meeting.

Employee Health Insurance: Jennifer Mueller outlined various employee health insurance proposals for Health Department employees. After discussion and based on her recommendation, Dr. Bosner moved to provide employee health insurance through the Anthem 6Z-PY HSA proposal and to provide \$500 per year per employee to health savings accounts, commencing 2023. The motion was seconded by Mr. Brochtrup and passed by vote of all members present.

8. Public Forum: No member of the public present, no public forum was held.

9. Closed Meeting/Roll Call: James Brochtrup made a motion to enter into a closed meeting pursuant to Section 610.021(1), permitting closed meetings for legal actions and litigation. The motion was seconded by Dr. Matthew Bosner. On roll call vote, the motion passed unanimously and the Board went into closed session.

10. Next Scheduled Meeting: After the conclusion of the closed meeting, after discussion, the Chairman, Robert Bach announced the next scheduled regular board meeting is Tuesday, December 20, 2022 at 4:00 PM at the Sainte Genevieve County Health Department located at 115 Basler Drive, Sainte Genevieve, MO 63670.

11. Adjournment: Mr. Kinsky made a motion to adjourn, seconded by Dr. Brochtrup, which passed unanimously. The meeting was adjourned by Mr. Bach at 5:02 p.m.

Respectfully submitted,

Carl Kinsky, Secretary