

**Ste. Genevieve County Health Department  
Public Meeting of Board of Trustees  
January 24, 2023**

- 1. Call to order for public meeting:** A public meeting of the Ste. Genevieve County Health Department was called to order by Robert Bach on Tuesday, January 24, 2023, at 4:06 PM at the Sainte Genevieve County Health Department located at 115 Basler Drive, Ste. Genevieve, MO 63670.
- 2. Roll call:** Board members answering the roll call were Robert Bach, Brenda Beard, Dr. Matthew Bosner, James Brochtrup, and Carl Kinsky. Jennifer Mueller, health department administrator, was also present.
- 3. Approval of agenda:** Mr. Brochtrup moved to approve the agenda, which motion was seconded by Dr. Bosner. The motion passed by unanimous vote of all members.
- 4. Consent agenda:** Ms. Beard moved to approve the minutes of the previous meeting, the financial statements, and transactions by account. The motion was seconded by Dr. Bosner. The motion passed by unanimous vote of all members.
- 5. Director's Report:** Jennifer Mueller provided the director's report. She reported that there were 164 covid cases reported in December of 2022, including one death, and 82 covid cases so far in January of 2023. She discussed replacing cloth chairs to reduce the risk of bed bugs and starting a review of the administrative policy manual. She also indicated that Kim Grass had tendered her resignation from the Health Department. Her work as registered nurse and maternal child health coordinator has been much appreciated.
- 6. Old Business:**

**Certificates of Deposit:** The board discussed current interest rates on certificates of deposit. Dr. Bosner moved to purchase a \$150,000 15-month certificate of deposit from MRV Bank, after determining whether there was a floor for the interest rate. The motion was seconded by Ms. Beard and passed by unanimous vote of all members.
- 7. New Business:**

**Removal of Inventory:** Jennifer Mueller discussed the replacement of desk chairs and indicated the staff was pleased with the new desk chairs. Mr. Brochtrup moved to remove the old desk chairs (Nos. 639-643 and 818-820) from inventory, which motion was seconded by Dr. Bosner and passed by the unanimous vote of all board members.

**Amendment of Budget:** Jennifer Mueller suggested that the budget be amended to reflect the purchase of Bloomsdale Bank Certificate of Deposit No. 352975. Mr. Brochtrup moved to so amend the budget, which motion was seconded by Ms Beard and passed by the unanimous vote of all members.

**8. Public Forum:** No member of the public present, no public forum was held.

**9. Closed Meeting/Roll Call:** Mr. Brochtrup made a motion to enter into a closed meeting pursuant to Section 610.021(1), permitting closed meetings for legal actions and litigation, and Section 610.021(3), relating to personnel matters. The motion was seconded by Dr. Matthew Bosner. On roll call vote, the motion passed with the unanimous vote of all board members, and the Board went into closed session.

**10. Next Scheduled Meeting:** After the conclusion of the closed meeting, the Board resumed its public meeting at 4:57 PM. After discussion, the Chairman, Robert Bach announced the next scheduled regular board meeting is Tuesday, February 28, 2023, at 4:00 PM at the Sainte Genevieve County Health Department located at 115 Basler Drive, Sainte Genevieve, MO 63670.

**11. Adjournment:** Dr. Bosner made a motion to adjourn, seconded by Ms. Beard which passed unanimously. The meeting was adjourned by Mr. Bach at 4:59 PM.

Respectfully submitted,

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Carl Kinsky, Secretary