

**Ste, Genevieve County Health Department
Public Meeting of Board of Trustees
Minutes of May 23, 2023**

1. Call to order for regular session: A regular session of the Sainte Genevieve County Health Department was called to order by Robert Bach on Tuesday, May 23, 2023, at 4:02 PM at the Sainte Genevieve County Health Department located at 115 Basler Drive, Sainte Genevieve, MO 63670.

2. Roll call: Board members answering the roll call were Robert Bach, Dr. Matthew Bosner, and Carl Kinsky, constituting a quorum. Jennifer Mueller, health department administrator, was also present.

3. Closed session: Dr. Bosner moved to enter into a closed session pursuant to Section 610.021(1), RSMo., relating to legal actions, causes of action, and litigation and confidential and privileged communications between a governmental body or its representatives and its attorneys and Section 610.021(3), relating to personnel matters. The motion was seconded by Mr. Kinsky. Upon roll call vote, all members present voted to enter into the closed session.

4. Approval of Agenda: The public meeting resumed after the adjournment of the closed session. James Brochtrup arrived at approximately 4:15 pm. Mr. Kinsky moved to approve the agenda, which motion was seconded by Dr. Bosner and then passed unanimously.

5. Consent agenda: Dr. Bosner moved to approve the consent agenda, consisting of the minutes of the previous meeting, financial statements, and transactions by account. The motion was seconded by Mr. Brochtrup and passed unanimously by vote of all members present.

6. Director's report: The Director's report included the following:

Covid cases: There were 17 covid cases for May to date. The Board agreed that, in view of the lifting of the covid emergency order, the Director's report did not need to include the number of covid cases,

Flu cases: There were 0 flu cases.

New services: The administrator reported that the Health Department will start providing WIC participants under 5 years old, among others, with fluoride varnish. She also indicated that a prescription drug drop-off box would be placed in the lobby, with local law enforcement officers picking up the drugs dropped off for off-premises incineration.

7. Old Business: No old business was discussed.

8. New Business:

Community Counseling requesting use of basement conference room: Ms. Mueller reported that Wendy Ice, with the Community Counseling, requested to use the small conference room in the basement for approximately 10-15 participants with 3 staff members present from 8:00 AM To 3:00 PM, including Saturdays. from around June 19, 2023 for approximately 3 months while Community Counseling's building is remodeled. Board members present, without motion, approved this use unanimously.

Fluoride Varnish Policy: After discussion, Mr. Brochtrup moved to approve the addition to the Administrative Policy Manual of Section 6.20 regarding providing fluoride varnish to children 18 years or younger. The motion was seconded by Dr. Bosner and passed unanimously.

Administrative Manual Revisions, Sections 9 through 10: After discussion, on motion by Mr. Brochtrup, seconded by Dr. Bosner, the Board members present voted unanimously to approve proposed revisions to Sections 9 through 10 of the Administrative Policy manual, with an additional change in the heading of 10.7 so that it will be "Communicable Diseases" and deleting the US CDC definitions specific for *Ebola*.

9. Public Forum: No member of the public being present, no public forum was held.

10. Next scheduled meeting: The next scheduled regular board meeting is June 27, 2023 at 4:00 PM.

11. Adjournment: Mr. Brochtrup made a motion to adjourn the meeting, seconded by Dr. Bosner, which passed by unanimous vote of all members present. Mr. Bach adjourned the meeting at 4:56 PM.

Respectfully submitted,

Carl Kinsky, Secretary