

**Ste, Genevieve County Health Department  
Public Meeting of Board of Trustees  
Minutes of November 28, 2023**

**1. Call to order for regular session:** A regular session of the Sainte Genevieve County Health Department was called to order by Robert Bach on Tuesday, November 28, 2023, at 4:00 PM at the Sainte Genevieve County Health Department located at 115 Basler Drive, Sainte Genevieve, MO 63670.

**2. Roll call:** Board members answering the roll call were Robert Bach, Dr. Matthew Bosner, James Brochtrup, and Carl Kinsky, constituting a quorum. Jennifer Mueller, health department administrator, was also present.

**3. Approval of agenda:** Dr. Bosner moved to approve the agenda, with the motion seconded by Mr. Kinsky. The motion passed unanimously by vote of all members present.

**4. Closed session:** Dr. Bosner moved for the Board to go into a closed session pursuant to Section 610.021(1), relating to legal matters, and Section 621.021(3), relating to personnel. The motion was seconded by Mr. Brochtrup and passed in roll call vote unanimously by all members present.

**5. Consent agenda:** After adjournment of the closed session and resumption of the open meeting, Dr. Bosner moved to approve the consent agenda, consisting of the minutes of the previous meeting, financial statements, and transactions by account. The motion was seconded by Mr. Brochtrup and passed unanimously by vote of all members present.

**6. Director's report:** The Director's report was presented by Ms. Mueller and included the following:

**Covid cases:** There were 168 confirmed covid cases for November to date.

**Flu cases:** There were 5 flu cases for November to date.

**Christmas:** The office will be closed at noon on Tuesday, December 12, for a Christmas party. It will also be closed Christmas day and on December 26<sup>th</sup>.

**Education/Community Outreach:** The Director also discussed various education and community outreach programs provided.

**7. Old Business:** None.

**8. New Business:**

**Plans for Remodel:** Brian Gentges with Cochran discussed preliminary remodeling plans with Board members.

**Preliminary budget:** Board members discussed the Director's draft preliminary budget.

**Health Insurance renewal.** After discussion, Mr. Brochtrup moved to approve the renewal for 2024 of the employee health insurance with Anthem A8-FS HSA as recommended by the Coalter Insurance Group. The motion was seconded by Dr. Bosner and passed by unanimous voice vote of all members present.

9. **Public Forum:** No member of the public being present, no public forum was held.

10. **Next scheduled meeting:** The next scheduled regular board meeting is Tuesday, December 19, 2023, at 4:30 PM (**note: special time**).

11. **Adjournment:** Dr. Bosner made a motion to adjourn the meeting, seconded by Mr. Brochtrup, which passed by unanimous vote of all members present. Mr. Bach adjourned the meeting thereafter.

Respectfully submitted,

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Carl Kinsky, Secretary