

**Ste Genevieve County Health Department
Public Meeting of Board of Trustees
Minutes of March 26, 2024**

1. Call to order for regular session: A regular session of the Sainte Genevieve County Health Department was called to order by Robert Bach on Tuesday, March 26, 2024, at 4:39 PM at the Sainte Genevieve County Health Department located at 115 Basler Drive, Sainte Genevieve, MO 63670.

2. Roll call: Board members answering the roll call were Robert Bach, Dr. Matthew Bosner, James Brochtrup, and Carl Kinsky, constituting a quorum. Jennifer Mueller, health department administrator, was also present.

3. Approval of agenda: Dr. Bosner moved to approve the agenda, with the motion seconded by Mr. Brochtrup. The motion passed unanimously by vote of all members present.

4. Consent agenda: Dr. Bosner moved to approve the consent agenda, consisting of the minutes of the previous meeting, financial statements, and transactions by account. The motion was seconded by Mr. Brochtrup and passed unanimously by vote of all members present.

5. Director's report: The Director's report was presented by Ms. Mueller and included the following:

Covid and flu cases: There were 36 confirmed covid cases, 46 Flu A cases, and 24 Flu B cases to date for March, which is down from last month.

Community Counseling Luncheon: Community Counseling will be having a luncheon at the Sports Complex on 5/8/24 and the Health Department will be presented with an award. The Director will attend and board members are welcome to join her.

6. Old Business:

Certificate of Deposit "bump up": After discussion, no decision was made regarding exercising the one time "bump up" provision to increase CD interest rates. This matter will be placed on the April agenda.

Update on remodel: Ms. Mueller discussed the upcoming invitation for bids in connection with the remodel of the Health Department building. There was a phone call with a representative from Cochran who answered questions regarding the procedure for opening bids and determining which bid to accept.

7. New Business:

CDs Maturing in April: Board members discussed briefly the CDs maturing in April, one with MRV Bank, the other with Bloomsdale Bank. The CDs will mature

before the April board meeting or during the grace period thereafter. The Board decided to pass these matters and have them place on the April agenda.

After Hours Narcan phone: Jennifer Mueller informed board members that Bill Kraemer, who has been volunteering to handle after hours Narcan deliveries, requested that the Health Department pay for a new battery for the phone he uses. Board members present agreed that they had no problems with payment of \$70 for the battery for the phone.

8. Public Forum: No member of the public being present, no public forum was held.

9. Next scheduled meeting: The next scheduled regular board meeting is Tuesday, April 30, 2024 at 4:00 p.m.

10. Adjournment: Mr. Brochtrup made a motion to adjourn the meeting, seconded by Dr. Bosner, which passed by unanimous vote of all members present. Mr. Bach adjourned the meeting at 5:11 p.m.

Respectfully submitted,

Carl Kinsky, Secretary