

**Ste Genevieve County Health Department  
Public Meeting of Board of Trustees  
Minutes of April 30, 2024**

1. **Call to order for regular session:** A regular session of the Sainte Genevieve County Health Department was called to order by Robert Bach on Tuesday, April 30, 2024, at 4:00 PM at the Sainte Genevieve County Health Department located at 115 Basler Drive, Sainte Genevieve, MO 63670.

2. **Roll call:** Board members answering the roll call were Robert Bach, Dr. Matthew Bosner, James Brochtrup, and Carl Kinsky, constituting a quorum. Jennifer Mueller, health department administrator, was also present.

3. **Approval of agenda:** Dr. Bosner moved to approve the agenda, with the motion seconded by Mr. Brochtrup. The motion passed unanimously by vote of all members present.

4. **Consent agenda:** Mr. Brochtrup moved to approve the consent agenda, consisting of the minutes of the previous meeting, financial statements, and transactions by account. The motion was seconded by Dr. Bosner and passed unanimously by vote of all members present.

5. **Director's report:** The Director's report was presented by Ms. Mueller and included the following:

**Covid and flu cases:** There were 16 confirmed covid cases, 20 Flu A cases, and 7 Flu B cases to date for April.

**Community Counseling Luncheon:** Community Counseling will be having a luncheon at the Sports Complex on 5/8/24 and the Health Department will be presented with an award. The Director will attend and board members are welcome to join her.

6. **Old Business:**

**Certificate of Deposit "bump up":** After discussion, no decision was made regarding exercising the one time "bump up" provision to increase CD interest rates. This matter will be placed on the May agenda.

**Cochran presentation of bids for remodel:** Cochran presented the bids for the remodel of the Health Department building. The lowest bid was from Brockmiller Construction. Dr. Bosner moved to accept Brockmiller's base bid with bid additions 1 & 2 for a total cost of \$550,250.00. The motion was seconded by Mr. Brochtrup and passed by unanimous voice vote of all members present.

7. **Public Forum:** No member of the public being present, no public forum was held.

**8. Next scheduled meeting:** The next scheduled regular board meeting is Tuesday, May 21, 2024 at 4:00 PM. Further public meetings are tentatively scheduled for June 25, 2024 and July 23, 2024.

**9. Adjournment:** Mr. Brochtrup made a motion to adjourn the meeting, seconded by Dr. Bosner, which passed by unanimous vote of all members present. Mr. Bach adjourned the meeting at 4:30 PM.

Respectfully submitted,

  
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Carl Kinsky, Secretary