

**Ste Genevieve County Health Department
Public Meeting of Board of Trustees
Minutes of November 20, 2024**

1. **Call to order for regular session:** A regular session of the Sainte Genevieve County Health Department was called to order by Robert Bach on Wednesday, November 20, 2024, at 4:32 PM at the Sainte Genevieve County Health Department located at 115 Basler Drive, Sainte Genevieve, MO 63670.

2. **Roll call:** Board members answering the roll call were Robert Bach, Dr. Matthew Bosner, and Carl Kinsky, constituting a quorum. Jennifer Mueller, Health Department Director, was also present.

3. **Approval of agenda:** Dr. Bosner moved to approve the agenda, with the motion seconded by Mr. Kinsky. The motion passed unanimously by vote of all members present.

Dr. Bosner also mentioned the need to assist elderly people without assistance in knowing their schedules to take medicine. Jennifer Mueller indicated that few health boards provided such services in view of time constraints but that she believed a parish nurse program provided such services. The member agreed to place this on the December agenda.

4. **Approval of closed session:** On motion of Dr. Bosner, seconded by Mr. Kinsky, the board by unanimous roll call vote of members present went into closed session pursuant Section 610.021(3) relating to personnel matters.

5. **Consent agenda:** After resumption of the open meeting, Dr. Bosner moved to approve the consent agenda, consisting of the minutes of the previous meeting, financial statements, and transactions by account. The motion was seconded by Mr. Kinsky and passed unanimously by vote of all members present.

6. **Director's Report:** The Director's report was presented by Ms. Mueller and included the following:

Covid and flu cases: There were 9 confirmed covid cases so far this month. There has been 1 flu case confirmed so far this month.

Breast pumps for mothers in jail: Jennifer Mueller indicated the jail had 5 women who are expecting babies soon and wanted to provide breast milk for their children but lack insurance to pay for breast pumps. The Health Department has two breast pumps acquired years ago when demand was higher but now are rarely needed. The board members approved providing these pumps to the jail as requested.

7. **Old Business:**

Remodel update: Ms. Mueller indicated issues with a drain in a basement bathroom which had sloppy caulking over a drain cover. She believed the issue would be addressed. Otherwise, the remodeling is proceeding well.

ELC ED update: Ms. Mueller updated the members regarding issues involving the grant from the State for around \$122,000 in connection with the remodeling which the State indicated may be rescinded and continuing discussion with the State regarding the possible rescission.

8. New Business:

Preliminary 2025 budget: The board reviewed the preliminary budget prepared by the administrator and expressed its general approval.

Employee Health Insurance: The board reviewed likely increases in health insurance rates. Dr. Bosner moved that the board approve the rates as set forth in 8P-3U HSA. The motion was seconded by Mr. Kinsky and passed by unanimous voice vote of all members present.

Landscaping and related matters: The board reviewed a landscaping proposal from K and J Landscaping and a window cleaning proposal from Eric Coleman. It approved the window cleaning and will discuss the landscape proposal in connection with the 2025 budget.

Parking lot issue: After discussion, Dr. Bosner moved to approve the bid of Vern Bauman Contracting totaling \$9,588 for repairs to the parking lot. The motion was seconded by Mr. Kinsky and passed by the unanimous voice vote of all members present.

Security cameras: After discussion, Dr. Bosner moved to approve the bid of B & D Telecom for \$4,610.75. The motion was seconded by Mr. Kinsky and passed by the unanimous voice vote of all members present.

Fill station pump maintenance: After discussion, Dr. Bosner moved to approve the proposal of Vandeventer Engineer for maintenance of the fill pumps through 2028.

Maturing Certificate of Deposit: After discussion, Dr. Bosner moved to roll over Bloomsdale Bank Certificate 353525 at a rate of 4.25% upon its maturity. The motion was seconded by Mr. Kinsky and passed by the unanimous vote of all members present.

9. Public forum: No member of the general public being present, there was no public forum.

10. Next scheduled meeting: The next scheduled regular board meeting is Tuesday, December 17, 2024.

11. Adjournment: Dr. Bosner made a motion to adjourn the meeting, seconded by Mr. Kinsky, which passed by unanimous vote of all members present. Mr. Bach adjourned the meeting at 5:54 pm.2 PM.

Respectfully submitted,



Carl Kinsky, Secretary

