

**Ste Genevieve County Health Department
Public Meeting of Board of Trustees
Minutes of July 29, 2025**

1. Call to order for regular session: A regular session of the Sainte Genevieve County Health Department was called to order by Robert Bach on Tuesday, July 29, 2025, at 4:37 PM at the Sainte Genevieve County Health Department located at 115 Basler Drive, Sainte Genevieve, MO 63670.

2. Roll call: A quorum was established as board members Robert Bach, Dr. Matthew Bosner, James Brochtrup, and Lisa Jokerst answered a roll call vote. Jennifer Mueller, Health Department Director, was in attendance as was Mr. Taylor Bone, CPA, representing Crouch, Farley & Heuring, PC; Certified Public Accountants.

3. Approval of agenda: Lisa Jokerst moved to approve the agenda, with the motion seconded by Dr. Bosner. The motion passed unanimously by a vote of all members present.

4. Consent agenda: Dr. Bosner moved to approve the consent agenda, consisting of the minutes of the previous meeting, financial statements, and transactions by account. The motion was seconded by James Brochtrup and passed unanimously by a vote of all members present.

5. Director's Report: Director Mueller presented the Director's Report as follows:

Covid/Flu cases: Only five cases of Covid reported, zero flu, one pertussis, one legionella and a small smattering of tick-borne illnesses.

Moswin Radio: Nothing moving in this regard as yet.

Fair: A *Thank You* card was sent to Kaleb at St. Francois County Health Department. Kaleb performed some environmental duties at the Ste. Genevieve County Fair during Bob Kluender's absence.

Jour de Fete: Dani Vaeth will again attend this event where car seat safety will be the main topic. Safe Kids (St. Louis) will also occupy the booth and will promote bike safety and will hand out some bike helmets.

MODOT Grant: Dani Vaeth has been notified of success after applying for a MODOT grant. The grant offers near \$40k that Dani will use in paying a portion of her salary as well as fund resources utilized in her community education classes. Dani will partner with the Ste. Genevieve County Library for some scheduled activities. Health Department employees Paula Rose and Jessica Palmer will assist in one or more events.

WAVE System: WAVE was a security system employed before the health department remodel project. The same system was used by the court house and community center. The Sheriff's Department disassembled the system to allow the remodel and will reinstall it however that system needs an update. Receipt of the update will see

the system again installed at the court house, the community center, and the health department. The system employs hidden buttons that may be pressed in the event of some emergency nature with a response from law enforcement. There may be a monetary charge for the update.

6. Old Business:

Narcan vending machine: Placing a Narcan vending machine on hospital property might allow the hospital to fall victim to EMTALA liability once non-patients step onto hospital property. Such liability causes hospitals to generally object to Narcan machines on site. Director Mueller stated that Narcan vending machines are available in a few sizes and the thought of smaller machines in more than one locale may better serve the community. Director Mueller is working with Dani Vaeth on potential locations that may work as points of Narcan distribution. Further, the smaller vending machines, if utilized, may offer a challenge re: climate control. Discussion ensued with several options discussed. This topic will receive future conversation.

7. New Business:

2024 Audit Revue: Mr. Taylor Bone, CPA, presented and discussed the official results of his firm's health department audit conducted in the late Spring. A brief Q&A session addressed a few items before Mr. Bone's departure. The audit, again, illustrated exemplary management by both Director Mueller and the Board.

Conflict-of-Interest Statement: Director Mueller received notification from the Missouri Ethics Commission that a Conflict-of Interest document was required and the signatures sought were to be those of the Board Chairperson, the Board Secretary, and the Director of the Health Department. Robert Bach signed as Chairman. Board Secretary Carl Kinsky and Director Mueller will sign later.

8. Public forum: No member of the general public was present.

9. Next scheduled meeting: Next Board meeting is August 26, 2025 at 4:30 PM.

10. Adjournment: Lisa Jokerst made a motion to adjourn seconded by James Brochtrup. Motion passed unanimously by a vote of all members present. Meeting adjourned at 5:41 PM.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "R. Bach", is written over a horizontal line.

Robert E. Bach, Chairman