

**Ste Genevieve County Health Department
Public Meeting of Board of Trustees
Minutes of October 28, 2025**

- 1. Call to order for regular session:** A regular session of the Sainte Genevieve County Health Department was called to order by Robert Bach on Tuesday, October 28, 2025, at 4:30 PM at the Sainte Genevieve County Health Department located at 115 Basler Drive, Sainte Genevieve, Missouri 63670.
- 2. Roll call:** Board members answering the roll call were Robert Bach, Dr. Matthew Bosner, James Brochtrup, Lisa Jokerst, and Carl Kinsky, constituting a quorum. Jennifer Mueller, Health Department director, was also present.
- 3. Old business:**

Narcan vending machines: Dani Vaeth spoke to the board about locations for Narcan vending machines. The Board agreed it was important to have them placed as soon as feasible, possibly in ambulance locations. Also, since Dollar General locations in St. Louis County have Narcan vending machines, the Board suggested seeing if these machines could be placed in Dollar General stores in Ste. Genevieve County. There was also discussion how to stock the vending machines, such as including condoms and fentanyl testing strips. The Board agreed to have this matter on next month's agenda.

3. Approval of agenda: Ms. Jokerst moved to approve the agenda, with the motion seconded by Dr. Bosner. The motion passed unanimously by vote of all members present.

4. Consent agenda: Mr. Brochtrup moved to approve the consent agenda, consisting of the minutes of the previous meeting, financial statements, and transactions by account. The motion was seconded by Dr. Bosner and passed unanimously by vote of all members present.

5. Director's Report: The Director's report was presented by Ms. Mueller and included the following:

Drive-thru flu shots: 115 people were vaccinated for the flu at the firehouse on Thursday, October 2, 2025, 9:00 AM to 5:00 PM.

Lead analyzer: The lead analyzer was picked up on October 27, 2025, and test kits will be ordered this week.

WIC funding: The Health Department remains waiting to hear what will happen with WIC in view of the federal government shutdown. For now, the Health Department is continuing business as usual.
- 6. New business:**

Removal from inventory: After discussion, Mr. Brochtrup moved to remove from inventory a broken table, Inventory No. 00922. The motion was seconded by Dr. Bosner, and the motion passed by the unanimous vote of all members present.

Amendment of budget: After discussion, Mr. Brochtrup moved to amend the budget to reflect changes to "Total State Revenues" to reflect PHEP (emergency preparedness), SHDI, PN Dental, a MODOT grant, and an arthritis grant. The motion was seconded by Ms. Jokerst, and the motion passed by the unanimous vote of all members present.

WAVE panic button system: After discussion, Mr. Brochtrup moved to approve the two quotes for installation of the WAVE panic button system from A&W Communications and SecureTech systems in a total amount of \$1,941.82. The motion was seconded by Mr. Kinsky and passed by unanimous vote of all members present.

Home Health: Board members discussed looking into whether the Health Department should assist in providing home health services, particular regarding assisting in arranging for helping county residents in taking proper prescription medicines since the hospital has stopped providing home health care. The Catholic Church has a parish nurse program that may already be providing such services. The Board suggested the director try to see if Mary Bleckler with the parish nurse program could meet with us at the next meeting to see what if any role the Health Department could serve.

Upcoming CDs/Other possible investments: The Board discussed with CDs maturing considering other possible investments. The Board agreed no investments in anything other than CDs should be made without determining from our auditor if such investments are permissible.

7. Closed session: Mr. Brochtrup moved that the Board proceed into closed session as allowed under Section 610.021(3), RSMo, to discuss personnel matters. The motion was seconded by Dr. Bosner. A roll call vote was held and the motion passed by the unanimous vote of all members present.

8. Public forum: As no member of the general public was present, there was no public forum.

9. Next scheduled meeting: The next scheduled regular board meeting is scheduled for November 25, 2025 at 4:30 PM.

10. Adjournment: Dr. Bosner made a motion to adjourn the meeting, seconded by Ms. Jokerst, which passed by unanimous vote of all members present. Mr. Bach adjourned the meeting at 5:31 PM.

Respectfully submitted,

Carl Kinsky, Secretary