

**Ste Genevieve County Health Department
Public Meeting of Board of Trustees
Minutes of November 25, 2025**

1. Call to order for regular session: A regular session of the Sainte Genevieve County Health Department was called to order by Robert Bach on Tuesday, November 25, 2025, at 4:31 PM at the Sainte Genevieve County Health Department located at 115 Basler Drive, Sainte Genevieve, Missouri 63670.

2. Roll call: Board members answering the roll call were Robert Bach, Dr. Matthew Bosner, Lisa Jokerst, and Carl Kinsky, constituting a quorum. Jennifer Mueller, Health Department director, was also present.

3. Approval of agenda: Dr. Bosner moved to amend the agenda to include discussion of how the Health Department secures vaccinations. Mr. Kinsky seconded the motion. The motion passed unanimously by voice vote of all members present. Dr. Bosner moved to approve the agenda as amended. Ms. Jokerst seconded. The motion passed unanimously by vote of all members present.

4. Consent agenda: Dr. Bosner moved to approve the consent agenda, consisting of the minutes of the previous meeting, financial statements, and transactions by account. The motion was seconded by Ms. Jokerst and passed unanimously by vote of all members present.

5. Director's Report: The Director's report was presented by Ms. Mueller and included the following:

MOSWINS radio: The Director indicated she texted Marzuco's regarding pricing on moving the wiring which will be included in 2026 budget.

WIC funding: WIC funding appears to be in place through September of 2026.

Report from accountant regarding CDs: The Director indicated she communicated with the Health Department's accountant who indicated that Health Department funds have to be placed in FDIC insured accounts.

Clerical position: The Director advised that she has posted on Facebook and on the Department's website information regarding the clerical job opening and has received some resumes.

6. Old business:

Narcan vending machines: The Director report that a Narcan vending machine has been placed outside the Health Department with it moved inside after work hours. It started with 22 boxes and currently has 9 boxes left.

Dani Vaeth has advised the Director that she contacted local managers of Loves and Rhodes who appear to support placement of vending machines at their business but need approval from corporate officers. She has emailed those corporate contacts. She also spoke with the manager of Dollar General who is supportive and is waiting on an email address for their corporate office and will reach out once she has that.

The current plan includes placing machines at the Bloomsdale and Weingarten Ambulance buildings. Ms. Vaeth will also be discussing with Resources to Recovery about placement of a machine at the rest stop.

7. New business:

Parish Nurse Program: Mary Bleckler with the Ste. Genevieve Parish Nurse Program spoke about their activities and the impact of the Ste. Genevieve County Memorial Hospital ending its home health care program. She indicated that the Parish Nurse program is continuing with its assistance and she also discussed how the program provides care regardless of religious affiliation. She indicated she would update the Health Department regarding any assistance the Department may provide to the program.

Maturing CD 353525: The Board discussed the certificate of deposit with Bloomsdale Bank No. 353525 which will mature November 27, 2025. After discussion, Ms. Jokerst moved to roll over the CD with Bloomsdale Bank for a 1-year CD at 4.03% interest rate. The motion was seconded by Mr. Kinsky, and the motion passed by the unanimous vote of all members present.

Closed session: Ms. Jokerst moved that the Board proceed into closed session as allowed under Section 610.021(3), RSMo, to discuss personnel matters. The motion was seconded by Mr. Kinsky. A roll call vote was held and the motion passed by the unanimous vote of all members present. The Board went into closed session at 5:13 PM. The Board returned to open session at approximately 5:57 PM.

Vaccinations: There was discussion regarding of where the Health Department purchases vaccines. The Director agreed she would look into Merck/Capvaxine and report back to the Board.

Preliminary 2026 budget: The Board reviewed the preliminary budget prepared by the Director, and the Director answered questions regarding such budget.

Employee health insurance: The Director discussed renewing the current health insurance plan with Anthem 90-CN HSA under the proposal prepared by the Coalter Insurance Group. Dr. Bosner moved to renew such insurance with the increase in premiums. The motion was seconded by Ms. Jokerst, and the motion passed by the unanimous vote of all members present.

8. Public forum: As no member of the general public was present, there was no public forum.

9. Next scheduled meeting: The next scheduled regular board meeting is scheduled for **Monday**, December 29, 2025 at 4:30 PM.

10. Adjournment: Dr. Bosner made a motion to adjourn the meeting, seconded by Ms. Jokerst, which passed by unanimous vote of all members present. Mr. Bach adjourned the meeting at 6:04 PM.

Respectfully submitted,

Carl Kinsky, Secretary